

Category III

Infraction	Definition	Penalty or Advisement
Alcohol &/or Drugs	Bringing/using/distributing of illegal substances.	<u>Immediate notification of person(s)/agencies</u>
Weapons	Bringing/using any instrument to cause bodily harm.	Weapons & drugs (refer to district policy)
Physical assault	Attempting/threatening/purposely causing bodily injury to another	Mandatory police referral &/or charges filed, possible referral to appropriate community agency.
False fire alarm/bomb threat/tampering with fire alarm	Deliberate setting off/destroying a fire alarm when no fire exists; or informing the school that there is a bomb when none exists.	Non-weapon offences- minimum three day out-of-school suspension,
Sexual assault	Use of threat/force for purpose of sexual interaction.	parent/guardian conference with administrator, referral to appropriate community agency, referral to school counselor, possible referral to police, elimination of all student activities.
Robbery	Obtaining money or other material things by means of violence or threat of violence.	Contact appropriate agencies. Subsequent to the investigation, school administration will take the appropriate action, which may include counseling, suspension, or expulsion.
Arson	Starting a fire on school property.	
Fireworks/Explosives	The possession/selling/detonating of self-fusing explosive device(s)	
Bullying	Threatening with a weapon, defacing property, serious injury, sexual aggression, intimidating telephone calls, cyber-bullying, using racist, sexist, or homophobic taunting, daring another to do something dangerous, verbal threats of violence, coercion, extortion, setting up someone for blame for a Cat 3 offence, malicious public humiliation or rumor spreading.	

Epiphany Elementary
Safe & Caring Schools

Code of Conduct
Infraction Summary

Revised 2012

Category I

Infraction	Definition	Penalty or Advisement
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Disorderly conduct	Being disobedient, disrespectful, or disruptive (running in the corridor, wrestling, ignoring teacher cues/direction, disrespectful gestures like eye-rolling, or using teachers or school property without permission)	1st Offence- teacher assesses the behavior or event & determines whether principal needs to be contacted (& sets up a teacher conference with student)
Leaving school grounds or designated areas (i.e. class rooms) without permission	Safety violation (students can only leave school with permission)	2nd Offence- guardian contacted by the administrator & any of these disciplinary actions may be used: supervised removal from classroom, lunchroom detention, temporary placement in another classroom (NOTE: student loses privilege of any extra-curricular activities)
Inappropriate dress or inappropriate messages on clothing/personal belongings	Headdress worn in school; any clothing or book-bags displaying objectionable logos; excessively revealing clothing, i.e. spaghetti strap tops or midriff tops; short shorts or skirts.	Repeated Cat 1 Behavior: One week recess/lunch detention (no extra-curricular activities that week)
Lying, non-compliance and tardiness	Lying to a teacher and/or student, refusing to listen to a teacher, arriving on time and abiding by school schedule	
Throwing	Throwing rock and/or snow, ice or any other inappropriate object	

Category II

Infraction	Definition	Penalty or Advisement
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Fighting	Physical confrontation between students with mutual consent in which physical harm is intended.	<p>1st Offence- One day out-of-school suspension (or in-school suspension in the office, at principal's discretion) followed by parent/guardian conference with principal</p> <p>2nd Offence- Two day out-of-school suspension, followed by parent/guardian conference with principal. Compensation for damages where applicable. Referral to school counselor to address conflict resolution, anger management, decision making skills, etc(as needed)</p> <p>3rd Offence- Three day out-of-school suspension, followed by parent/guardian conference with principal & counselor. Compensation for damages where applicable. Referral to school counselor.</p>
Profanity &/or obscenity toward staff or students	Use of unacceptable language &/or body gestures.	
Verbal abuse	Copying another's work without permission	
Malicious accusations	Signing an adult's name to a school document	
Cheating	Taking someone's property (i.e. student, teacher, staff) without consent.	
Forgery	Disobedience or disruption, causing physical harm or property destruction.	
Stealing	Using an object or other means to damage or destroy school property.	
Violent Disorderly Conduct	Pushing, shoving, spitting, kicking, hitting, mocking, name-calling, dirty looks, teasing, rude gestures, rumours, gossiping, embarrassing, exclusion, etc	
Defacement or destruction of property		
Bullying		